

Updated for 2026

The Ultimate AI Tools Cheat Sheet

Discover the Best AI Tools for Every Task



Benefits

- ✓ Writing
- ✓ Images
- ✓ Video
- ✓ Productivity

Best AI Tools by Category

AI Writing

Examples: ChatGPT, Claude, Gemini

Use: Create articles, emails, summaries, and creative writing.

AI Image Generation

Examples: ChatGPT Images, Midjourney, Leonardo AI

Use: Generate illustrations, marketing graphics, and concept art.

AI Video

Examples: Kling AI, Veo, Runway

Use: Create AI-generated videos and cinematic clips.

AI Presentation

Examples: Gamma, Beautiful.ai, Canva AI

Use: Build professional presentations quickly.

AI Coding

Examples: GitHub Copilot, Cursor, Windsurf

Use: Write, debug, and improve code faster.

AI Research

Examples: Perplexity, NotebookLM, Elicit

Use: Research topics and summarize information efficiently.

AI Productivity

Examples: Notion AI, ClickUp AI, Motion

Use: Organize tasks, documents, and workflows.

AI Voice

Examples: ElevenLabs, PlayHT, Murf

Use: Generate realistic voiceovers and audio.

AI Design

Examples: Canva AI, Adobe Firefly, Figma AI

Use: Create graphics, social media posts, and UI designs.

AI Meeting Assistant

Examples: Otter.ai, Fireflies.ai, Fathom

Use: Record meetings, generate summaries, and capture action items.

How to Choose the Right AI Tool

Ask Yourself:

- ❓ What task do I want to complete?
- ❓ Is there a free plan available?
- ❓ Does it support my workflow?
- ❓ Is the output quality reliable?
- ❓ Is my data handled securely?

Best AI Tools by Need



Writing

Recommended Types:

- AI writing assistants
- AI research tools



Images

Recommended Types:

- AI image generators
- AI graphic design tools



Video

Recommended Types:

- AI video generators
- AI video editors



Coding

Recommended Types:

- AI coding assistants
- AI code review tools



Marketing

Recommended Types:

- AI SEO tools
- AI content assistants



Learning

Recommended Types:

- AI tutors
- AI research assistants

AI Tips & Next Steps



Start with Free Plans

Test free versions before purchasing.



Write Clear Prompts

Specific prompts produce better results.



Compare Outputs

Try multiple AI tools for important tasks.



Fact-Check Results

Always verify important information.



Protect Privacy

Avoid sharing confidential data.



Save Your Best Prompts

Avoid sharing confidential data.



Use AI as a Helper

Combine AI speed with human judgment.



Stay Updated

AI tools improve frequently.



Automate Repetitive Tasks

Let AI handle routine work.



Practice Regularly

Better prompting comes with experience.

Explore More Free AI Resources

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